

RODMARTON PARISH COUNCIL  
ANNUAL MEETING OF THE PARISH COUNCIL

AGENDA

**I hereby give notice that the Annual Meeting of the Parish Council of Rodmarton Parish Council will be held on Monday 19<sup>th</sup> May 2025 at 7.30 pm in Rodmarton Village Hall**

**All Members of the Council are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend.**

- 01 25/26 To elect a Chair
- 02 25/26 To elect a Vice Chair
- 03 25/26 To co-opt a new member to the Council
- 04 25/26 To accept the declaration of acceptance of office of new Councillor
- 05 25/26 To accept apologies for absence
- 06 25/26 Declaration of Interest in items on the Agenda
- 07 25/26 To approve the Minutes of the meeting held on 17<sup>th</sup> March 2025
- 08 25/26 Matters arising from the meeting held on 17<sup>th</sup> March
  - i. Gigaclear
- 09 25/26 To agree to adjourn the meeting for public participation
- 10 25/26 To receive questions from members of the public (there is a 10 minute time limit)
- 11 25/26 To agree to reconvene the meeting following public participation
- 12 25/26 To receive a report from the County and District Councillors
- 13 25/26 To note correspondence received and agree any actions

Finance

- 14 25/26 To formally adopt the statement of accounts for year ending March 2025
- 15 25/26 To note completion of the internal audit
- 16 25/26 To approve section 1 Annual Governance Statement 2024 – 25
- 17 25/26 To approve section 2 Annual Governance Statement and Certificate of Exemption 2024 -25
- 18 25/26 To approve statement of accounts to end April 2025
- 19 25/26 To consider and agree payments in the normal course of business

- 20 25/26 To receive bank reconciliations
- 21 25/26 to receive an update on the banking situation

#### Procedures

- 22 25/26 To consider and agree to formally adopt the following policies
- i. Standing orders (amended)
  - ii. Financial Regulations (amended)
  - iii. Code of Conduct (no changes)

#### Planning

- 23 25/26 To consider planning applications and agree any comments

#### Other matters

- 24 25/26 To consider and agree to engage a contractor the refurbish the phone boxes – quotes received and circulated
- 25 25/26 To consider and agree to purchase 2 x Christmas Trees and to agree supplier
- 26 25/26 To receive an update on the Watershed magazine and to agree any further action.
- 27 25/26 To agree a date for Councillor training
- 28 25/26 To receive an update on Highways Matters
- 29 25/26 Any other business – to discuss minor matters not included on the Agenda or matters received after the publication of the Agenda. Not an opportunity for debate and decision making.
- 30 25/26 Date of next meeting

Signed

*Roz Marton*

Clerk

Rodmarton Parish Council