

RODMARTON PARISH COUNCIL

MINUTES OF THE RODMARTON PARISH COUNCIL MEETING HELD IN
RODMARTON VILLAGE HALL ON MONDAY 15th SEPTEMBER 2025

Present: Cllrs Paul Drake, Charlotte Smith, Claire Trehearne, John Kinmont, & Emily Olsen
Presiding: Cllr Paul Drake
Clerk: Roz Morton
In attendance: 1 member of the public

56 25/26 To accept apologies for absence
 Cllr Sarah Biddulph, Cllr Rod Oldfield, District Cllr Mike McKeown, County Cllr Ian Watson

57 25/26 Declaration of Interest in items on the Agenda
 Cllr Olsen – pecuniary, item 69

58 25/26 To approve the Minutes of the meeting held on 14th July 2025
 It was resolved to approve the Minutes of the meeting held on 14th July as a true and accurate record. Proposed Cllr Kinmont, seconded Cllr Smith, 4 in favour, 1 abstention.

59 25/26 Matters arising from the meeting held on 14th July (not included on the Agenda)
 i. Gigaclear. No update has been received and there is a suggestion that the planned roll out in Tarlton may have been put on hold.

ACTION: Cllr Drake to follow up with Gigaclear directly to ascertain a start date.

60 25/26 To agree to adjourn the meeting for public participation.
 Agreed

61 25/26 To receive questions from members of the public (there is a 10 minute time limit).
 The Council was asked to consider refurbishing two benches, one in Rodmarton and one in Tarlton. It was agreed to ask the community if anyone would like to volunteer to undertake the work.
 The Council contact details on Watershed magazine are still out of date. The Clerk reported that an email has been sent to the editor to request the changes. The verge along the no-through road in Tarlton requires an annual maintenance cut. The PC did include it in the grass cutting contract for a time. The cost is likely to be around £330. On this basis the Council agreed to get a quote from the incumbent contractor and agree via email whether to go ahead based on the quote received.

ACTION: Cllr Drake to contact KP Gardens to obtain a quote a circulate it.

62 25/26 To agree to reconvene the meeting following public participation. Agreed.

63 25/26 To receive a report from the County and District Councillors.
A report from Cllr McKeown was circulated and will be filed with these Minutes.

64 25/26 To note correspondence received and agree any actions.
An email was received from Rodmarton PCC requesting an exploratory discussion with RPC regarding supporting the setting up of a “friends of” charity to support the infrastructure of St Peter’s and St Osmund’s and to ask if any of the Councillors would consider becoming trustees.
The Council agreed to have a discussion with the PCC, but that more details would be required before any commitment could be made. The Council also reiterated that they do not have the statutory power to give money to the church.

ACTION: Clerk to contact PCC and invite them to the next Council meeting.
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Finance

65 25/26 To approve statement of accounts to end August 2025.
It was RESOLVED to approve the Statement of Accounts as presented.
Proposed Cllr Kinmont, seconded Cllr Trehearne, all in favour.

66 25/26 To consider and agree payments in the normal course of business.
It was RESOLVED to approve the payments as presented. Proposed Cllr Smith, seconded Cllr Kinmont, all in favour.

67 25/26 To receive bank reconciliations.
Received and signed without comment.

Planning

68 25/26 To note planning decisions: Noted without comment.
25/02403/DD|Ash tree within the Tarlton Conservation Area- the tree was recently hit by a high sided vehicle causing significant damage to the main stem, and which compromises road safety|184 Tarlton Cirencester Gloucestershire GL7 6PA – NO OBJECTION
25/01076/FUL|Enlargement of front door, insertion of x4 glazed doors to rear elevation, removal of a section of boundary wall to side to form parking area, replace existing windows and erection of a stone wall screens within rear garden|22 Rodmarton Cirencester GL7 6PE - PERMIT

Cllr Olsen left the room

69 25/26 To consider planning applications and agree any comments.

25/02458/FUL|Demolition of existing dwelling and outbuildings and replacement with a self-build dwelling, garage outbuilding, landscaping and associated ancillary works|Brook Close Rodmarton Cirencester Gloucestershire GL7 6PE.
The Council considered the application and has no objection.

25/02438/TCONR|T1 - Sycamore - Crown lift up to 4m T2 - Cedar - Crown lift up to 4m T3 - Beech - Crown lift up to 4m T4 - Lawson Cypress - Fell to ground level T5 - Beech - Crown lift up to 5m T6 - Beech - Crown lift up to 4m T7 - Cherry - Reduce crown by 2-3m|Elm Cottage Tarlton Cirencester Gloucestershire GL7 6PA.
No comment.

25/02398/TCONR|T1: Lawson Cypress- This tree has suffered the loss of a major stem, it is intended to reduce it by 50%, Bring the lanterns into balance reducing the lateral over the garden and sever the ivy. T2: Holly variegated it is intended to remove the lower branch to take the growth away from the church , to rebalance the crown remove deadwood and sever the ivy. The Trees are close to the southern boundary of the church yard to the west of the church|Church Of St Peter Rodmarton.
No comment.

Cllr Olsen rejoined the meeting

70 25/26 To consider and agree next steps for either a Neighbourhood Plan or Neighbourhood Priorities Statement

Discussion took place. The Council agreed to begin the process of creating a Neighbourhood Priorities Statement. The first step is to contact CDC to obtain their requirements for a NPS. The Council will need to form a working group with members of the village. The Council may commission consultant assistance with the process, depending on the requirements from CDC.
Proposed Cllr Trehearne, seconded Cllr Olsen, all in favour.

ACTION: Clerk to contact CDC in the first instance and report back.

71 25/26 To consider and agree to nominate any Local Green Spaces that meet the criteria set out in the Local Plan call for nominations.

Discussion took place. The only area that may be suitable for designation is the Cricket Pitch which is owned by Mr Biddulph. Cllr Trehearne agreed to contact the landowner to discuss the idea of the designation and report back to Council.

ACTION: Cllr Trehearne to speak to the landowner and report back to Council by email.

72 25/26 To consider and agree any changes that the PC would like to propose under the Community Governance Review being carried out by CDC (emailed 11th July).

It was agreed that no changes would be sought at this time. Proposed Cllr Kinmont, seconded Cllr Smith.

Other matters

73 25/26 To consider and agree to send out a flyer to ascertain interest in crowdfunding for the Rodmarton Phonebox refurbishment.

Discussion took place. Cllr Trehearne agreed to draft a flyer and circulate it via WhatsApp once it's been agreed. A crowdfunding site will need to be set up – POST MEETING NOTE – this is best done via Crowdfund Cotswolds.

ACTION: Clerk & Cllr Trehearne to set up suitable crowdfunding page.

ACTION: Cllr Trehearne to create a flyer.

ACTION: All Cllrs to distribute it accordingly

74 25/26 To discuss communication with the parish and to consider and agree any actions.

Cllr Oldfield was not in attendance to speak to this item. However, a Rodmarton WhatsApp group has been set up.

75 25/26 To discuss parking in Tarlton and damage to the Green and to agree any actions.

Cllr Kinmont reported on the damage done to the green in Tarlton by a Bathurst contractor. The Bathurst Estate has agreed to restore the damage done to the green in Tarlton.

ACTION: Cllr Drake to follow up with the relevant farm manager.

76 25/26 To consider and agree to apply for a Thriving Communities Grant for a defibrillator training session, or other project as proposed (deadline 28.09).

Cllr Olsen suggested that the Council apply for this grant in order to fund first aid/CPR/Defib training for adults in the village. The Council agreed that this was a good idea. Proposed Cllr Olsen, seconded Cllr Smith, all in favour.

ACTION: Clerk to get quotes for training from St John's Ambulance

ACTION: Clerk to apply for the grant.

77 25/26 To agree dates for Councillor who missed the training to attend a future course.

Defer as Cllr Oldfield was not in attendance

ACTION: Cllr Oldfield to contact the Clerk to agree dates.

78 25/26 To receive an update on Highways Matters

The Council is pleased to report that the drains that were recently cleared have performed well in the recent wet weather.

79 25/26 Any other business – to discuss minor matters not included on the Agenda or matters received after the publication of the Agenda. Not an opportunity for debate and decision making.

Cllr Trehearne reported on an illegal rave that occurred in the village.

80 25/26 Date of next meeting 17th November at 6.30pm – please note Winter start time.

81 25/26 To consider and agree under Section 1 of the Public Bodies (Admissions to Meeting) Act 1960 the public and press should be excluded from Item 77 where confidential matters are to be discussed.

In Camera Item

82 25/26 To receive a staffing update from the Clerk and to agree any actions.

It was resolved to implement to LGA annual pay award. Proposed Cllr Kinmont, seconded Cllr Drake.

There being for further business the meeting closed at 8.45pm.

Signed:.....

Date: 17th November 2025