

RODMARTON PARISH COUNCIL

MINUTES OF THE RODMARTON PARISH COUNCIL MEETING HELD IN
RODMARTON VILLAGE HALL ON MONDAY 17th NOVEMBER 2025

Present: Cllrs Paul Drake, Charlotte Smith, Emily Olsen, Sarah Biddulph, Rod Oldfield.

Presiding: Cllr Paul Drake

Clerk: Roz Morton

In attendance: District Cllr Mike McKeown and 1 member of the public

83 25/26 To accept apologies for absence

Cllr Claire Trehearne & John Kinmont and County Cllr Ian Watson

84 25/26 Declaration of Interest in items on the Agenda

None

85 25/26 To approve the Minutes of the meeting held on 15th September 2025.

It was resolved to approve the Minutes of the meeting held on 15th September as a true and accurate record. Proposed Cllr Smith, seconded Cllr Olsen, 3 in favour, 2 abstentions.

86 25/26 Matters arising from the meeting held on 15th September (not included on the Agenda)

- i. Gigaclear.** Gigaclear have communicated that they are hoping to hold a village meeting in January to lay out their plans. Some residents may have received a letter from Gigaclear with some information. Discussion took place as to the merits of Gigaclear. It was decided that it would be best to let the residents meet with Gigaclear and make their own choice.
- ii. Update on Thriving Communities Grant for a defibrillator training session.** The grant application has been submitted and we are waiting for the outcome of the application before booking training.
- iii. PCC regarding RPC participation in Charitable Trust “The Friends of St Peter & St Osmund’s”**
The Council has been asked to possible to write a letter of support for the principle :
 - 1.) recognising the cultural and pastoral value of these churches to the community, including to the School,
 - 2.) enlarging on the Council’s involvement in maintaining the churchyard and in supporting the ecological project, and
 - 3.) encouraging those who do not contribute to the Church’s ministry, nonetheless to contribute to securing these historic buildings for the future – buildings that receive no regular financial support neither from the central Church nor from the state, but have to be funded by the parish and charitable donations.
 The Council agreed to write a letter of support.

ACTION: Clerk to write a letter of support.
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iv. Update on land registry documentation for village greens

The Clerk reported that without official copies of the Commons Registrations Act, the Land Registry won't register the land.

ACTION: Clerk to chase up the Archive team at Gloucestershire to ascertain how official copies can be obtained.

87 25/26 To agree to adjourn the meeting for public participation.
Agreed.

88 25/26 To receive questions from members of the public (there is a 10 minute time limit).

The following questions were asked:

Is there an update on getting the benches refurbished?

Cllr Oldfield agreed to refurbish the bench at Tarlton.

Cllr Smith agreed to put out a request on the Rodmarton WhatsApp group for a volunteer to carry out the work on the Rodmarton bench.

ACTION: Cllr Oldfield to refurbish the bench at Tarlton
ACTION: Cllr Smith to put out a request on WhatsApp.

Two of the poles installed on the green at Tarlton have been put back in the wrong place. Another one is broken.

ACTION: Cllr Drake to obtain a quote from Hugo White for moving and replacing the poles and circulate it for approval

Is it possible get advanced notice of the parish meeting dates?

ACTION: Clerk to update the website to include the dates for all Council meetings going forward

ACTION: Cllrs to share the link to the page on WhatsApp.

Does anyone know what the purpose of the grey box is that has appeared on the verge in Tarlton?

ACTION: Cllrs to go and look at the box to see what's on it and report back.

At the last meeting it was agreed that Cllrs would approach the relevant landowner to discuss designating the cricket ground as a Local Green Space - has this been done?

ACTION: Cllrs Biddulph to discuss this with the landowner.

The trees along "Kemble Avenue" have ivy growing up them which is causing damage to the trees. A request for the PC to write to the Bathurst Estate to ask for the ivy to be cut was made.

The Council agreed to write to the Bathurst Estate.

ACTION: Clerk to write to the Bathurst Estate.

Thames Water have left a portaloos by the water tower and also left the lights on the top of it.

ACTION: Clerk to write to Thames Water and ask for the lights to be turned off and the portaloos to be removed.

The Council was thanked for arranging for the grass cutting on the no thru road and the drainage is noticeably better since Glos Highways cleared the drains.

89 25/26 To agree to reconvene the meeting following public participation.
Agreed.

- 90 25/26 To receive a report from the County and District Councillors.**
 No report was received from the County Councillor.
 Cllr McKeown circulated a report which will be filed with the minutes.
 Cllr McKeown also reported that CDC will be making their decision on the Crowdfund Cotswold application this week.
 Discussion took place on the Local Plan Reg 18 consultation and on the Local Government Review.

- 91 25/26 To note correspondence received and agree any actions.**
 Nil of note.

Finance

- 92 25/26 To approve statement of accounts to end October 2025.**
 It was RESOLVED to approve the statement of accounts as presented.
 Proposed Cllr Biddulph, seconded Cllr Smith, all in favour.

- 93 25/26 To consider and agree payments in the normal course of business.**
 It was RESOLVED to approve the payments as presented. Proposed Cllr Drake, seconded Cllr Biddulph, all in favour.

- 94 25/26 To receive bank reconciliations.**
 Received without comment.

- 95 25/26 To consider and agree any actions required to meet assertion 10 of the AGAR including RPC Councillor emails and membership of the ICO**
 Councillors are advised that it is best practice to have a hosted .gov .uk email address rather than a gmail or alike. However, it is not mandatory yet. Until such time as it is the Councillors are advised to have a dedicated email address for council business. The Council agreed to subscribe to the ICO and the direct debit form was duly signed. Proposed Cllr Olsen, seconded Cllr Oldfield, all in favour.

ACTION: Clerk to submit the DD form to the ICO.

- 96 25/26 To consider and agree budget for 2026 – 2027 with a view to agreeing the Precept request in January 2026**
 A draft budget was considered. It was proposed in principle to increase the precept to £8750. However a final decision will be made in January once more information is known regarding the costs of the phone boxes.

ACTION: Clerk to add to January Agenda.

- 97 25/26 To consider opening a savings account to ensure that the best rate of interest is obtained.**
 It was agreed to look for a suitable savings account

ACTION: Clerk to look for suitable accounts and report back.

Planning

98 25/26 To note planning decisions: Noted
25/03307/DD|Fell dead Silver birch|The Laines Rodmarton Cirencester
Gloucestershire GL7 6PE – no objection

99 25/26 To consider planning applications and agree any comments.
25/03292/TCONR|T1 - Western Red Cedar - reduce height by up to 4m and
shape lateral crown T2 - Cherry - Prune back overhang to neighbouring
property T3 - Sycamore - Reduce crown by up to 25% T4 - Sycamore -
Reduce crown by up to 25%|51 Tarlton Cirencester Gloucestershire GL7 6PA.
No comment.

25/03175/TCONR|Remove beech tree next to LPG gas tanks. Roots causing
lifting to tanks, boundary wall and property|4 St Peters Close Rodmarton
Cirencester Gloucestershire GL7 6PT
No comment.

100 25/26 To receive an update on the status of Neighbourhood Priorities
Statements and to agree next steps.
 The Clerk reported that CDC have confirmed that an Officer is preparing a cabinet member report on NPS. Once that is done and CDC has got itself setup to start supporting PCs/TCs on NPS, they will send a new designation form and we can start the process.

ACTION: Add to a future Agenda once CDC have made progress.

101 25/26 To note CDC Reg 18 consultation and to agree a response.
 Cllr Smith attended the Town & parish Forum hosted by CDC in Cirencester. It was agreed that Councillors should respond to the consultation individually. More will be known at the Reg 19 stage in June-July 2026 when site allocations will be made public.

ACTION: Cllrs to advise residents of the consultation and encourage participation in the consultation.

Other matters

102 25/26 To receive an update on the Crowdfund for the refurbishment of the
Rodmarton Phone box and to agree to make up the shortfall if required.
 To date there have been 25 backers, at least 10 of which are from the Council. Uptake from residents has been small. CDC are yet to make their decision as to whether they will contribute. Until that is known, the Council will not know what the shortfall is. If the total amount required is not raised by the deadline, all funds are returned. Given the tight timescales, it was agreed that the final contribution from the Council can be decided by email.

ACTION: Cllrs to encourage residents to contribute.
ACTION: Clerk to contact Cllrs once CDC decision is known.

103 25/26 To consider and agree next steps for the Rodmarton Phonebox refurbishment project including commissioning the work to be done.

ACTION: Defer to January when funding has been secured.

104 25/26 To discuss communication with the parish and to consider and agree any actions.

Cllr Oldfield led a discussion on how best to engage with all residents. It was agreed that the WhatsApp groups were a good start and would probably grow organically. Cllr Oldfield was concerned that the residents are not well represented and it would be helpful to hear directly from them to find out what they would like the Parish Council to do.

Cllr Drake pointed out that it's not within the remit of the Parish Council to offer social services.

Councillors agreed to give this item further consideration.

ACTION: Cllrs to invite residents to attend the parish council meetings via WhatsApp.

105 25/26 To agree dates for Councillor who missed the training to attend a future course.

Cllr Oldfield agreed to attend an online course.

ACTION: Clerk to send dates and book the relevant course.

106 25/26 To receive an update on Highways Matters including to agree to cover the cost of cutting back verge on no thru road in Tarlton.

Cllr Drake reported that the verges have been cut back at a cost of £300.

Cllr Drake agreed to contact Glos Highways to report that the road surface from Tarlton to "Jolly Nice" is in a terrible state and to request that it is resurfaced or patched.

Cllr Drake agreed to contact Gill Portlock to thank her for arranging for the drains to be cleared which has allowed the flood water to recede faster than in previous months.

ACTION: Cllr Drake to contact Highways regarding the above issues.

107 25/26 Any other business – to discuss minor matters not included on the Agenda or matters received after the publication of the Agenda. Not an opportunity for debate and decision making.

Nil of note.

108 25/26 Date of next meeting 19th January at 6.30pm – please note Winter start time

There being for further business the meeting closed at 8.45pm.

Signed:.....

Date: 19th January 2026