

RODMARTON PARISH COUNCIL

MINUTES OF THE RODMARTON PARISH COUNCIL MEETING HELD IN RODMARTON VILLAGE HALL ON MONDAY 19th JANUARY 2026

Present: Cllrs Paul Drake, Charlotte Smith, Emily Olsen, Sarah Biddulph, Rod Oldfield (part), Claire Trehearne
Clerk: Roz Morton
In attendance: County Councillor Ian Watson, District Cllr Mike McKeown and 1 member of the public (part)

108 25/26 To accept apologies for absence
Cllr Kinmont

109 25/26 Declaration of Interest in items on the Agenda
None

110 25/26 To remind Councillors to pay due regard to the Code of Conduct and Nolan Principles (summary emailed) especially when considering setting the level of Precept.
Noted.

111 25/26 To approve the Minutes of the meeting held on 17th November 2025.
It was resolved to approve the Minutes of the meeting held on 17th November 2025 as a true and accurate record. Proposed Cllr Biddulph, seconded Cllr Oldfield, 5 in favour, 1 abstention.

112 25/26 To receive a report from the County and District Councillors.
Cllr Watson introduced himself to the Council. He gave a brief overview of the Local Government Review, the GCC budget and encouraged residents to use “Fix my Street” to report issues on the highway.
He appraised the Council of two potential funding streams (£10kpa for highways & £20k over 2 yrs for health and wellbeing).
The following questions were asked:
Q: Could an audit of existing road and traffic signs be carried out and broken ones fixed and redundant ones removed?
A: Report broken signs on Fix my Street.
Q: is consideration given to the long term maintenance of signs when new ones are erected?
A: Cllr Joe Harris is responsible for that aspect of the Highways – Cllr Watson will endeavour to get a response.
Q: There is no lighting on Miland Rod (dual carriageway between the Waitrose RA & the Fire Station RA. There was recently a fatality on that road. Is it possible to review the speed limit of that road and install lighting?
A: Cllr Watson will provide a response.

<p>ACTION: Cllr Watson to provide written responses to the above questions.</p>
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Q: Can organisations other than parish council apply for funding through the Health & Wellbeing scheme?

A: Yes.

Cllr Watson thanks the Parish Councillors for their service to their community and left the meeting.

Cllr McKeown reported on the CD Local Plan consultation. It is now closed, although the Call for Sites remains active. Regulation 19 is likely to be consulted on in early Summer 2026.

The following questions were asked:

Q: Who are the houses for?

A: A mixture of affordable and open market housing.

Q: Is the allocation of new house equally split across the north and south of the country?

A: Not sure.

Q: 25/02639/LBC | Conversion and alteration of vacant agricultural and residential buildings to create 8 no. tourist accommodation units | Bledisloe Barns Manor Farm Road Coates Cirencester Gloucestershire GL7 6NH – has this application been decided?

A: No – it is going to Committee with a recommendation to refuse. There is still time for the PC to submit an objection:

ACTION: Councillors to formulate an objection and send it to the Clerk for submission.

Cllr McKeown reported that the new landlord at The Tunnel House has indicated that he does not intend to build the “pods” that were approved under 21/03698/FUL. He does plan to convert the outbuildings into letting rooms as part of the pub offering.

ACTION: Cllr McKeown to confirm if a new application has been sought or if the conversions are part of the existing permission therefore allowing the pods to be revived in the future.

113 25/26 Matters arising from the meeting held on 17th November (not included on the Agenda)

- i. **Gigaclear.** Cllr Olsen reported that Gigaclear has booked the Village Hall for public engagement sessions on 29th Jan 6.00 – 8.00pm and 18th Feb 10.30am – 3.30pm. To date not communication to residents has been received from Gigaclear.

ACTION: Cllr Drake to contact Gigaclear to ascertain when communication will be sent out.

- ii. **Update on Thriving Communities Grant for a defibrillator training session.** The Clerk reported that the PC was not successful in their application. The fund was very oversubscribed.

ACTION: Clerk to contact Cllr Watson to ascertain if he would be able to help with funding for defib training
ACTION Clerk to find out which projects did get funded.

- iii. **Update on land registry documentation for village greens**
 No progress has been made in getting certified hard copies of the Commons Act plans.

ACTION: Clerk to contact Land Registry to discuss options.

114 25/26 To agree to adjourn the meeting for public participation. Agreed.

115 25/26 To receive questions from members of the public (there is a 10 minute time limit). No questions were asked.

116 25/26 To agree to reconvene the meeting following public participation. Agreed.

117 25/26 To note correspondence received and agree any actions.

An email was received from Mrs P Herbert regarding the Christmas Tree. The email was circulated and the Clerk has responded. The matter is now closed. Discussion took place regarding introducing procedures to ensure that when quotes are accepted from suppliers, the supplier is contacted prior to delivery to ensure that goods quoted are still available. No one Councillor should take responsibility for accepting goods, should the situation arise, without full agreement from the Council.

An email was received from a member of the public querying the draft budget, in particular the sums for Administration and Grass cutting. The email was circulated to Council. The budget was discussed until item 121.

Finance

118 25/26 To approve statement of accounts to end December 2025.

It was RESOLVED to accept the Statement of Accounts as presented. Proposed Cllr Biddulph, seconded Cllr Smith, all in favour.

119 25/26 To consider and agree payments in the normal course of business.

It was RESOLVED to accept the payments as presented. Proposed Cllr Biddulph, seconded Cllr Drake, all in favour.

120 25/26 To receive bank reconciliations.

Received without comment.

121 25/26 To consider and agree budget for 2026 – 2027 and Precept request

The Clerk presented a revised budget. Discussion took place. The Clerk reported that the draft budget had included an error which increased the administration costs by around £750. This error was rectified and a new draft budget was considered.

It was agreed that suitable provisions for all regulatory and legal requirements were met by the proposed budget. It was agreed that reserves should be kept a level that the PC can positively contribute to activities in the village. It was RESOLVED to set the **Precept at £8044 for 2026/27**. Proposed Cllr Smith, seconded Cllr Trehearne, all in favour.

ACTION: Clerk to submit the Precept request to CDC

122 25/26 To consider opening a savings account to ensure that the best rate of interest is obtained.

It was agreed to look at options at Lloyds bank in the first instance. Cllr Oldfield offered to talk to HSBC to ascertain what they can offer for Parish Councils.

ACTION: Clerk to contact Lloyds to find out what saving accounts are available.
ACTION: Cllr Oldfield to speak to HSBC and report back.

Cllr Oldfield left the meeting.

Planning

123 25/26 To note planning decisions: Noted.

25/03367/TCONR|T1 **Copper Beech**; Reduce the crown back to near previous. This will be approximately 30% in both height and lateral spread. T2 Silver Birch; the tree has been previously reduced. The application is to reduce the crown back to near previous. This will be approximately 30% in both height and lateral spread to help the tree fit better into its environment and allowing more light into the back of the house. T3 Pine; The tree is growing towards the power cables. The application is to reduce the crown very sympathetically away from the cables while maintaining its current form and shape. This will be approximately 15%-20% in height (1.5 meter at maximum) and just shaping the lateral spread to help the tree fit better into its environment. T4 Leylandii; The tree is growing towards the power cables. The application is to reduce the crown very sympathetically away from the cables while maintaining its current form and shape. This will be approximately 15%-20% in height (1.5 meter at maximum) and just shaping the lateral spread to help the tree fit better into its environment. H1 Leylandii; This hedge hasn't been maintained for some time and is growing towards the power cables. The application is to reduce the hedge down to where the natural crown is This will be approximately 30% in height (2 meters) this will make the hedge more manageable for the future. |Messenger Cottage Sandpool Lane Tarlton Cirencester Gloucestershire GL7 6PA – NO OBJECTION

25/03292/TCONR|T1 - Western Red Cedar - reduce height by up to 4m and shape lateral crown T2 - Cherry - Prune back overhang to neighbouring property T3 - Sycamore - Reduce crown by up to 25% T4 - Sycamore - Reduce crown by up to 25%|51 Tarlton Cirencester Gloucestershire GL7 6PA – NO OBJECTION

25/03175/TCONR|Remove beech tree next to LPG gas tanks. Roots causing lifting to tanks, boundary wall and property|4 St Peters Close Rodmarton Cirencester Gloucestershire GL7 6PT – NO OBJECTION

25/02458/FUL|Demolition of existing dwelling and outbuildings and replacement with a self-build dwelling, garage outbuilding, landscaping and associated ancillary works|Brook Close Rodmarton Cirencester Gloucestershire GL7 6PE – REFUSED

25/03758/LBC|Replacement of one window to each property (31 and 32 Rodmarton) with double glazed units|31 Rodmarton Cirencester Gloucestershire - PERMIT

124 25/26 To consider planning applications and agree any comments.

None at the time to writing.

125 25/26 To receive an update on the status of Neighbourhood Priorities Statements and to agree next steps

CDC are yet to adopt a policy for Neighbourhood Priorities Statements – until such time as they do, the PC cannot move forward with this project.

Other matters

126 25/26 To receive an update on the phone box project and to agree any actions including: location, Cutting off the electricity (National Grid), building contractor, haulage contractor and to note date for refurbishment to start.

BT have confirmed that they will arrange for the power to be disconnected at no cost to the council.

X2connect has sent costs for the replacement parts and paint.

The Council need to agree the new location and find a haulage or groundworks company to move the box (once disconnected) and install it n a new plinth.

ACTION: Cllr Drake to contact groundworks companies to get quotes
ACTION: Cllr Drake to check “shopping list” to ensure all the spare parts for the Tarlton box are included.
ACTION: Cllrs Olsen, Smith & Biddulph to agree the new location and x mark the spot.
ACTION: the Council needs to agree a press release for the project

127 25/26 To receive an update on Highways Matters including planned road closure and resurfacing, Rodmarton to A433 Tarlton starting 27th January 2026.

Noted.

Quote to re-site the bollards on the Village Green in Tarlton – no update available.

ACTION: Cllr Drake to obtain quotes and report back to Council.

128 25/26 Any other business – to discuss minor matters not included on the Agenda or matters received after the publication of the Agenda. Not an opportunity for debate and decision making.

Cllr Oldfield confirmed that he will be refurbishing the bench in Tarlton in due course.

POST MEETING NOTE: the bench at Rodmarton was refurbished by Wendy Taylor and putback on the Green on 30th November. The Council would like to thanks Wendy for her work.

Update on Local Green Spaces designation options – no update available.

ACTION: Clerk to ascertain if submissions for new Local Green Spaces are still being accepted by CDC.

129 25/26 Date of next meeting Monday 16th March at 7.00pm – please note Summer start time

There being for further business the meeting closed at 8.40pm.

Signed:.....

Date: 16th March 2026